

# HIAP SENG ENGINEERING LTD

(JUDICIAL MANAGERS APPOINTED)

(Incorporated in the Republic of Singapore)

(Company Registration No. 197100300Z)

## IMPORTANT:

1. The Extraordinary General Meeting ("EGM") will be held by way of electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020.
2. Alternative arrangements relating to, among others, attendance via electronic means, submission of questions in advance and/or voting by proxy at the EGM, are set out in the Notice of EGM dated 30 November 2022.
3. A member will not be able to attend the EGM in person. Please refer to the Notes for further details.
4. CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators by 7 December 2022 to submit their votes.
5. This Proxy Form is not valid for use by CPF Investors and SRS Investors and shall be ineffective for all intents and purported to be used by them.

## PERSONAL DATA PRIVACY

By submitting this proxy form, the member of the Company accepts and agrees to the personal data privacy terms set out in the Notice of EGM dated 30 November 2022.

## PROXY FORM

\*I/We \_\_\_\_\_ (Name) \*NRIC/Passport No./Co. Registration No. \_\_\_\_\_

of \_\_\_\_\_ (Address)

being a \*member/members of the Company, hereby appoint

Name	Address	E-mail address <sup>(1)</sup>	NRIC/ Passport No.	Proportion of shareholdings to be represented by proxy	
				No. of Shares	%

and/or

Name	Address	E-mail address <sup>(1)</sup>	NRIC/ Passport No.	Proportion of shareholdings to be represented by proxy	
				No. of Shares	%

or \*the Chairman of the Extraordinary General Meeting of the Company ("EGM") as \*my/our \*proxy/proxies to vote for \*me/us on \*my/our behalf at the EGM to be held by electronic means on 16 December 2022 at 2.00 p.m. and at any adjournment thereof.

\*I/We \*direct my/our \*proxy/proxies to vote for or against or abstain from voting on the Ordinary Resolutions to be proposed at the EGM as indicated hereunder. If no specific direction as to voting is given, in respect of a resolution, the \*proxy/proxies will vote or abstain from voting at \*his/her/their discretion. Where the Chairman of the EGM is appointed as proxy and in the absence of specific directions as to voting is given, the appointment of the Chairman of the EGM as proxy will be treated as invalid.

The Ordinary Resolutions put to the vote at the EGM shall be decided by way of poll.

No.	Ordinary Resolutions	No. of votes For <sup>#</sup>	No. of votes Against <sup>#</sup>	No. of votes Abstain <sup>#</sup>
1.	Audited Financial Statements for the financial year ended 31 March 2022 together with the Directors' Statement and the Auditors' Report thereon.			
2.	Re-election of Mr Tan Ah Lam as a director.			
3.	Re-appointment of Messrs PricewaterhouseCoopers LLP as Auditors			

<sup>(1)</sup>Compulsory for registration purposes.

<sup>#</sup>If you wish for your proxy to cast all your votes "For" or "Against" a resolution, please indicate (X) or (√) within the "For" or "Against" box provided in respect of that resolution. Alternatively, please indicate the number of votes "For" or "Against" in the "For" or "Against" box provided in respect of that resolution. If you wish for your proxy to abstain from voting on that resolution, please indicate (X) or (√) within the "Abstain" box provided in respect of that resolution. Alternatively, please indicate the number of votes that your proxy is directed to abstain from voting in the "Abstain" box provided in respect of that resolution.

\*Delete accordingly.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

Total number of shares in	No. of Shares
(a) CDP Register	
(b) Register of Members	

\_\_\_\_\_  
Signature(s) of Member(s)/Common Seal

**IMPORTANT:** Please read notes overleaf.

**Notes:**

1. Please insert the total number of shares held by you. If you have shares entered against your name in the Depository Register (as defined in Section 81SF of the Securities and Futures Act 2001 of Singapore), you should insert that number of shares. If you have shares registered in your name in the Register of Members of the Company (maintained by or on behalf of the Company), you should insert that number of shares. If you have shares entered against your name in the Depository Register and shares registered in your name in the Register of Members, you should insert the aggregate number of shares entered against your name in the Depository Register and registered in your name in the Register of Members. If no number is inserted, this proxy form shall be deemed to relate to all the shares held by you.
2. A member of the Company will not be able to attend the EGM in person. If a member of the Company (whether individual or corporate) wishes to exercise his/her/its voting rights at the EGM, he/she/it may cast his/her/its votes remotely in real time via electronic means. Members may appoint a proxy or proxies to vote on his/her/its behalf at the EGM. Members (whether individual or corporate) may also vote at the EGM by appointing the Chairman of the EGM as proxy to vote on his/her/its behalf at the EGM. In appointing the Chairman of the EGM as proxy, a member of the Company (whether individual or corporate) must give specific instructions as to his/her/its manner of voting, or abstentions from voting, in the proxy form, failing which the appointment will be treated as invalid. The Chairman of the meeting, as a proxy, need not be a member of the Company.

A member who is a relevant intermediary entitled to attend and vote at the EGM is entitled to appoint more than one proxy to attend and vote instead of the member, but each proxy must be appointed to exercise the rights attached to a different Share or Shares held by such member. Where such member appoints more than one proxy, it should annex to the Proxy Form the list of proxies, setting out, in respect of each proxy, the name, address, email address, NRIC/Passport Number and proportion of shareholding (number of Shares and percentage) in relation to which each proxy has been appointed. For the avoidance of doubt, a CPF Agent Bank/SRS Operator who intends to appoint CPF/SRS investors as its proxies shall comply with this note to the Notice of EGM. The appointments shall be invalid unless the member specifies the number of Shares in relation to which each proxy has been appointed in the Proxy Form. "Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act 1967.

3. A proxy need not be a member of the Company. The Chairman of the EGM, as proxy, need not be a member of the Company.
4. The instrument appointing Chairman of the EGM as proxy must be under the hand of the appointor or of his attorney duly authorised in writing. Where the instrument appointing a proxy or proxies is executed by a corporation, it must be executed either under its common seal or under the hand of its attorney or a duly authorised officer.
5. Where an instrument appointing Chairman of the EGM as proxy is signed and authorised on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the instrument of proxy, failing which the instrument may be treated as invalid.
6. The proxy form, duly completed and signed, must be submitted to the Company in the following manner:
  - (a) If submitted by post, be lodged at the Company's registered address at 28 Tuas Crescent, Singapore 638719; or
  - (b) If by email, be received by [proxyegm22@hiapseng.com](mailto:proxyegm22@hiapseng.com)in either case, by no later than 2.00 p.m. on 14 December 2022, being 48 hours before the time fixed for the EGM.
7. A member who wishes to submit an instrument of proxy must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or scanning and sending it by email to the email address provided above.
8. In the case of the members of the Company whose shares are entered against their names in the Depository Register, the Company may reject any Proxy Form if the member being the appointor, is not shown to have shares entered against his/her/their name(s) in the Depository Register as at 72 hours before the time appointed for holding the EGM, as certified by The Central Depository (Pte) Limited to the Company.
9. The Company shall be entitled to reject the instrument appointing a proxy or proxies if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing the proxy or proxies (such as in the case where the appointor submits more than one instrument appointing a proxy or proxies).

**Personal Data Privacy:**

By submitting an instrument appointing a proxy(ies) and/or representative(s), the members accept and agrees to the personal data privacy terms set out in the Notice of EGM dated 30 November 2022.